



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Agenda

City Council

Tuesday, May 1, 2018

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA CALL TO ORDER

Mayor: Pownell

Councilmembers: Colby, DeLong, Nakasian, Ness, Peterson White, Zweifel

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. [18-238](#) April 17, 2018 City Council Meeting Minutes

Attachments: [1 - Meeting Minutes April 17, 2018](#)

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

2. [18-239](#) Consider Approving Disbursements totaling \$657,589.48

Attachments: [1 - Disbursements 1](#)

[2 - Disbursements 2](#)

3. [18-240](#) Consider Approval of Temporary Liquor Licenses for Imminent Brewing, LLC for June 8, 2018 and July 28, 2018

4. [18-241](#) Consider Approval of Liquor Licenses for Tavern Partners, LLC at 212 Division Street S.

5. [18-242](#) Consider Approval of Landlord Consent with First National Bank of Northfield

Attachments: [1 - Landlord Consent](#)

[2 - Motion M2017-069](#)

6. [18-243](#) Consider Approval of Third Party Services for 2018 City Administrator Performance Evaluation

Attachments: [1 - Barbara Strandell 5.1.18](#)

[2 - Rapp 5.1.18](#)

7. [Res. 2018-045](#) Consider Resolution Approving Estoppel Certificate and First Amendment to Solar Garden Subscription Agreement with CF Novel Solar Gardens Five, LLC dated August 8, 2017

Attachments: [1 - Resolution Solar Garden Amendment](#)
 [2 - City of Northfield First Amendment to Solar Subscription Agreement 4-1618](#)
 [3 - Estoppel City of Northfield Community Solar - CCR 4-16-18](#)
 [4 - Community Solar Presentation v3 Aug 8 2017](#)

8. [Res. 2018-046](#) Consider Resolution of Support for Legislative Bills Related to Appropriating Funds for Mill Towns State Trail Funding

Attachments: [1 - Resolution Mill Towns Trail Funding](#)
 [2 - HF 2803 Mill Towns State Trail](#)
 [3 - SF3947 Mill Towns State Trail Bonding Request](#)
 [4 - Friends PTCM '18 bonding proposal map](#)
 [5 - 2018 Parks & Trails Council of Minnesota](#)

9. [18-244](#) Approval of Surplus Items for Auction

Attachments: [1 - 2018 Surplus Items](#)

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.

PUBLIC HEARINGS AND RELATED ACTION

The public will have the opportunity to speak for or against the issue for a maximum of two (2) minutes (not including interpreter's time) per item. The Chair will recognize speaker at podium and conversation will be between Chair and speaker. Persons must give their name, address, and if representing a business, must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record. Citizens who have material to be handed out shall provide a minimum of 12 copies of the material to the City Administrator. The City Administrator will then pass the information to the appropriate people.

10. [18-245](#) Public Hearing on Assessments for the 2018 Division Street and Seventh Street Reconstruction and the Washington Street Mill and Overlay

Attachments: [1 - Notice of Assessment Hearing](#)
 [2 - 2018 Assessment Roll](#)
 [3 - 2018 HRA Street Assessment Assistance Letter](#)
 [4 - Project Process - Division, Seventh, & Washington](#)

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;
- Identify your relationship to the topic;
- Have a spokesperson or two for your group to present your comments;
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.

11. [18-246](#) Consider Motion Authorizing Staff to Prepare 1/2 Cent Sales Tax question and Property Tax Referendum question related to a Two-Sheet Community Arena for the November Vote

Attachments: [1 - Link to Council Acceptance of Advisory Board Report](#)
[2 - Coordinate decision process for Ice Arena v4](#)
[3 - Election Guidelines School Boards](#)

12. [Res. 2018-047](#) Consider Accepting Bids and Awarding Contract - Fire Station Expansion and Remodel Project

Attachments: [1 - Resolution - Fire Station Accept Bids and Award Contract](#)
[2 - Fire Station Bid Summary 4-12-18](#)
[3 - Total Project Cost Summary](#)
[4 - Rural Fire Resolution Approval of Cost of Fire Station Facility and recommending a](#)
[5 - Dundas Res Approval of Costs 2018-19](#)

13. [Res. 2018-048](#) Consider Resolution providing for the Sale of \$4,215,000 General Obligation Improvement Bonds, Series 2018A for the NAFRS project

Attachments: [1 - PreSaleResolution.Northfield.2018A](#)
[2 - PreSaleReport\(Draft\).Northfield.2018A](#)
[3 - Series 2018 GO CIP Bond estimate 4.24.2018 debt apportioned at various NAFRS f](#)

14. [Res. 2018-049](#) Consider Resolution Amending NAFRS Joint Powers Agreement

Attachments: [1 - 2018 04 18 Northfield Resolution to approve JPA amendment \(002\)](#)
[2 - JPA Amendment Exhibit A](#)
[3 - Rural Fire Resolution approving firrst amendment to Joint Power Agreement](#)
[4 - Dundas Res Approval of first amendment JPA 2018-20](#)

15. [Res. 2018-050](#) Consider Resolution Authorizing Amended and Restated Fire Station Lease Agreement

Attachments: [1 - Resolution - Amendment](#)
 [2 - Proposed Fire Station Lease \(Redline\)](#)
 [3 - Proposed Fire Station Lease \(FINAL CLEAN\)](#)
 [4 - NAFRS Res. 2018-204232018](#)
 [5 - Fire Station Tentative Timeline](#)

16. [Res. 2018-051](#) Consideration of Budget Amendment Authorizing Gateway Improvements Related to the Fire Station project

Attachments: [1 - Resolution Ames Park Budget Amendment](#)
 [2 - Presentation Fire Station Expansion Ames Park Gateway Enhancement](#)
 [3 - Ames Park Detail Cost Estimates](#)

17. [18-247](#) Discussion on Proposed Temporary City/Hospital Governance Committee

Attachments: [1 - Hospital Board City Council Committee 2 \(002\)](#)

18. [Ord. 997](#) Consideration of Ordinance Amending Section 2-26 of City Code Relating to 2019 and 2020 Mayor and City Council Compensation

Attachments: [1 - Ord Council Compensation](#)
 [2 - Ordinance 984](#)

ADMINISTRATORS UPDATE

19. [18-248](#) Upcoming Agenda Items

Attachments: [Upcoming Agenda Items](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at deb.little@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.